

**Minutes
Lakeview United Church Council Meeting
Wednesday, May 20, 2020 (online Zoom)**

Lakeview United Church Vision Statement

Seeking Spiritual Renewal and Growth in a Caring, Affirming Community

Opening Statement

At 7:00 pm Bob Gibennus opened the meeting by acknowledging that we meet on traditional territories of First People to this region.

Call to Order

Bob Gibennus called the meeting to order. Quorum is reached.

Attendees

Bob Gibennus, Chairperson	Jope Langejans, Minister
Daryl Sedor, Affirming Ministry, Chinook Region Co-representative	
Carolyn Bosch, Secretary	Beckie Scroggins, Ministry & Personnel
Paige Martin, Treasurer	Lorna Flack, Fellowship & Caring
Janet Layton, Rejuvenation Task Force	

Opening Devotional – Jope

Jope offered a prayer with thanks for technology that allows us to host this meeting to deliberate and make decisions during this pandemic.

Approval of the Agenda

Approved by consensus.

Approval of Previous Minutes

Minutes from the April 16 Council meeting were adopted by consensus.
Lorna Flack asked that her name be added to the April 2 minutes as an attendee.

Correspondence

Lesley Sedor has submitted a letter of resignation as Chair of Reaching Out Committee.

Review of Action Items

- ✓ Carolyn will help Arda send letter to people who do not receive email updates.
- ✓ All Council members to review bylaws and respond to Bob's request for first stage of bylaw review process.
- ✓ Bob to notify church groups that Zoom is available for meetings.

Committee Reports

Treasurer, Paige Martin Attachment #21

Finance & Facilities, Kurt Perkins No Report
Roger Scroggins submitted a revised space use agreement for approval. Attachment #22
Approved by consensus.

Reaching Out, NO CHAIR No Report

Faith Formation & Worship, NO CHAIR

No Report

Fellowship & Caring, Lorna Flack

No Report

Ministry & Personnel, Beckie Scroggins

Attachment #23

Affirming Ministry, Daryl Sedor

No Report

Daryl is pleased to report that Calgary City Council is poised to pass a ban on Conversion Therapy.

Rejuvenation Task Force, Janet Layton

Attachment #24

Janet proposes that we pursue hiring a summer student for 16 – 20 hours per week. The timing of this hire would be dependent on whether the grant is secured and on when it is safe for the church to resume normal operations.

Chinook Winds Region, Daryl Sedor

No Report

Motion: Daryl Sedor moved the all reports be accepted as presented. Seconded by Beckie Scroggins. CARRIED

Ministers Report, Joep Langejans

Attachment #25

Old Business

Governance – improvements to current structure:

Bob has confirmed that the current UCC Manual requires that a certain number of Officers are required to form a Pastoral Charge Governing Body. These are: Chair, Secretary, Treasurer, Minister and two representatives to the Region. Ministry and Personnel is the only mandatory committee required to exist in all pastoral charges.

Bob asked that we all share our thoughts on how to proceed with re-shaping our current structure.

Paige: look at combining some committees. Consider mimicking the “Reaching up, Reaching out and Reaching In” concept that we adopted for Planned Giving.

Carolyn: Consolidate committees. Re-visit notes from the session that we held with Joel.

Janet: Look at what the church is doing now. What groups are actively supporting the life and work of the church (finance, Sunday Service, Pastoral Care, Coffee time/fellowship, rentals, facilities, connecting with the community through website and renters. Consider the things we need to do and what’s most important to us. These need to be reflected in a new governance structure.

Beckie: consider the age of the congregation. Many people have done the jobs more than once. Trying to find people to fill spots is difficult. With declining members of members it is difficult to fill too many openings.

Lorna: We’ve been having this conversation for 20 years. Many good actions have been taken over the years to attract and encourage new membership, but still we lose people every year and they are not replaced.

Daryl: Even though there are vacancies for many of the positions everything still gets done. We should consider combining areas. Think about governance vs. management.

Joep: What is your Ministry? What is your Passion? How can we be helpful? What can we do for you? Council can shrink to 6 or 7 people. Folks hate meetings. In some smaller congregations volunteers rotate through the roles. We need to bring more people in by being more invitational.

Bob: Governance model needs to be revisited and updated. Recommendation: try to prepare a new governance model that reflects who we are today. We should aim to present a new governance model to the congregation early in the next calendar year.

How to proceed: we all agree that we prefer not to take up precious council time. Carolyn proposed that she take a stab at drafting a new governance structure by referring to the UCC manual, notes for the meeting with Joel Den Haan and the comments submitted by email by each Council member. She will try to submit this for first review before the June Council meeting.

Annual General Meeting – plan to have the meeting on June 28, but we need to consult with Chinook Winds Regional Office to know whether we can host via zoom or if the meeting should be postponed. The meeting is usually announced during Sunday worship. This year it will be necessary to post the meeting date, time and zoom participation information in the weekly email. For those who don't use email, we hope that the people who are phoning members to keep in touch during this pandemic will be able to advise these members of the congregation about the AGM.

ACTION ITEM: All committees to submit annual reports to Arda by May 30, 2020.

Communication Coordinator - There is a Communication Coordination position in our current structure within the Reaching Out Committee. Bob suggested that this position should be more elevated and perhaps a member of Council. We talked about whether this position should be a volunteer role or whether it could be assigned to roles and duties of the Office Administrator. It seems that the Office Administrator is well positioned to act as communication coordinator in that most things come through the office anyway. We suggest that Arda be approached to see if she will take on this role. If she is amiable, we ask that she draft a description of what the role might look like.

ACTION ITEM: Joep will speak with Arda regarding her assuming a role as Communication Coordinator. If she accepts the proposal, she will draft a description for the role and submit to Council for review at the June meeting.

Public Worship - Chinook Winds Region recommend that we wait until June 1 to assess whether to resume worship services. Considering the age of our congregation we will proceed with extreme caution. Joep will attend a meeting with Premier Kenny and Dr. Deena Hinshaw on May 21 to learn more about re-opening churches and hosting worship services.

Succession Planning for next Council July 2020 June 2021

Chair – Bob Gibennus

Secretary – vacant

Treasurer – vacant / Robbie Temple to be nominated

M&P – Beckie Scroggins

Chinook Winds Region Representative 1 – Daryl Sedor

Chinook Winds Region Representative 2 – vacant

Faith Formation & Worship – vacant

Fellowship & Caring – vacant

Reaching Out – vacant

A number of potential candidates to fill positions were brought forward. Joep and or Bob will reach out to those people to see if they can fulfill roles as Chairperson to committees with vacancies.

Signing Authority –

Our accounts require 2 people to sign on cheques and withdrawals. It is best to have 3 people with signing authority. Paige and Carolyn are no longer able to act as signatories to the accounts. As new treasurer, Robbie Temple will require signing authority and one other is required. Bob Gibennus will become signer and Paige will ask Nancy Gillean if she can remain signer on the accounts.

Meeting Adjourned. Bob closed the meeting with a prayer at **8:48 pm**

Upcoming Meetings:

LUC Council Meeting – Wednesday, June 17 at 7:00 pm – Zoom

LUC Annual General Meeting – Sunday, June 28

Bob Gibennus *June 30/20*
Bob Gibennus, Chairperson Date

Carolyn Bosch *June 17/20*
Carolyn Bosch, Secretary Date